

LIONS INTERNATIONAL DISTRICT 201W2
Operating Budget
for year ended 30 June 2011

Administration

INCOME

	<u>Budget 2010/2011</u>	<u>Actual 2009/2010</u>	<u>Budget 2009/2010</u>
4-1010 Multiple District Dues (net)	-	577.83	-
4-1020 Multiple District Directories (net)	-	-	-
4-1050 District Dues - General	26,718.00	25,849.17	25,250.00
4-1052 Travel reimb 08-09		928.18	
4-1060 Awards Night	3,000.00	3,555.00	3,600.00
4-1070 Cabinet Meetings	3,720.00	2,451.60	6,343.50
4-1080 Diary Sales (re Death Notices)	2,308.00	2,278.00	2,200.00
4-1085 District Pin Sales	675.00	365.66	
4-1090 Police Checks (net)	-	50.00	-
4-1100 Interest Received	300.00	331.03	100.00
4-1120 Christmas Cakes refund	8,000.00	8,931.82	5,000.00
4-1130 Sundry Income	-	956.10	-
TOTAL INCOME	<u>\$ 44,721.00</u>	<u>\$ 46,274.39</u>	<u>\$ 42,493.50</u>

EXPENSES

Directly attributable to Income

6-1010 Multiple District Dues (net)	-		-
6-1020 Multiple District Directories (net)	-	151.99	-
6-1060 Awards Night	3,250.00	4,272.25	3,600.00
6-1070 Cabinet Meetings	3,720.00	2,681.00	6,343.50
6-1080 Death Notices	2,000.00	2,191.86	3,200.00

Not directly attributable to income

6-1200 Audit Fee	2,100.00	2,180.00	1,700.00
6-1210 Awards & Supplies	3,500.00	1,491.26	3,500.00
6-1230 Bank Fees	20.00	-	50.00
6-1240 Depreciation	800.00	892.15	1,250.00
6-1250 District Banners 2010/2011	2,068.00	1,453.75	1,700.00
6-1260 District Governor Expenses	500.00	506.30	500.00
6-1270 District Insurances	60.50	60.50	60.50
6-1300 MD Convention costs	500.00	150.00	500.00
6-1310 Police Checks	-	55.00	-
6-1320 Postage	4,125.50	4,049.02	2,992.70
6-1330 Printing & Stationery	1,800.00	2,344.95	450.00
6-1340 Public Relations	1,000.00	902.85	1,000.00
LCIF Donation for MJF	1,000.00		
6-1370 Repairs & Maintenance	150.00	-	200.00
6-1390 Sundry Expenses	100.00	107.08	50.00
6-1391 Harvey Lions - Myalup	-	1,075.00	-
6-1420 Telephone	400.00	-	1,300.00
6-1440 Travel - Zone chairman reimburse	2,880.17	2,524.48	2,296.20
6-1465 Travel & accom - DGE training	1,740.00	1,460.80	1,610.00
6-1445 Travel & Accom - 1st VDG & Partner MD Convention	3,840.00	3,531.98	2,700.00
6-1450 Travel & Accom - Cab Sec MD Convention	2,380.00	1,567.15	1,650.00
6-1455 Travel & Accom - Cab Sec training	1,140.00	1,137.39	1,030.00
6-1460 Travel & Accom - DG Partner MD Convention	1,000.00	375.69	750.00
6-1470 Travel & Accom - LEO of Year MD Convention	845.00	844.54	1,150.00
6-1475 Travel & Accommodation DG variance	3,313.40	2,378.52	500.00
6-1480 PA Hire	300.00	300.00	-
TOTAL EXPENSES	<u>\$ 44,532.57</u>	<u>\$ 38,685.51</u>	<u>\$ 40,082.90</u>
NET INCOME (DEFICIT)	<u>\$ 188.43</u>	<u>\$ 7,588.88</u>	<u>\$ 2,410.60</u>

**LIONS INTERNATIONAL DISTRICT 201W2
Operating Budget
for year ended 30 June 2011**

		<u>Budget</u> <u>2010/2011</u>	<u>Actual</u> <u>2009/2010</u>	<u>Budget</u> <u>2009/2010</u>
MEMBERS DEVELOPMENT				
INCOME				
4-3050	District Dues - Members Development	5,439.00	5,099.50	5,075.00
4-3060	Leadership Courses	2,000.00	471.62	-
4-3070	District Cake Rebate	5,000.00	5,000.00	5,000.00
4-3080	Sponsorships & Grants			
4-3090	New Club Assistance		250.00	
	Membership Development			
	TOTAL INCOME	<u>\$ 12,439.00</u>	<u>\$ 10,821.12</u>	<u>\$ 10,075.00</u>
LESS EXPENSES				
6-3010	Leaders Development Courses	6,000.00	1,673.83	8,000.00
6-3015	MERL Workshop with 201W1	-	3,235.25	
6-3020	Member & New Club Development	3,000.00	2,320.02	3,000.00
6-3030	Printing & Stationery	200.00	117.65	1,000.00
	TOTAL EXPENSES	<u>\$ 9,200.00</u>	<u>\$ 7,346.75</u>	<u>\$ 12,000.00</u>
	NET INCOME (DEFICIT)	<u>\$ 3,239.00</u>	<u>\$ 3,474.37</u>	<u>\$(1,925.00)</u>
CONVENTION FUND				
INCOME				
4-5050	District Dues - Convention	6,993.00	6,556.50	6,525.00
4-5060	Convention Income - Holden Sponsorship	5,000.00	5,000.00	5,000.00
4-5070	Convention Profit	500.00	1,534.44	950.00
	TOTAL INCOME	<u>\$ 12,493.00</u>	<u>\$ 13,090.94</u>	<u>\$ 12,475.00</u>
LESS EXPENSES				
6-5010	Convention Costs	5,920.00	2,714.75	7,320.00
6-5020	Convention Hosting	5,940.00	4,498.40	4,520.00
6-5070	Convention Loss			
	TOTAL EXPENSES	<u>\$ 11,860.00</u>	<u>\$ 7,213.15</u>	<u>\$ 11,840.00</u>
	NET INCOME (DEFICIT)	<u>\$ 633.00</u>	<u>\$ 5,877.79</u>	<u>\$ 635.00</u>
	NET ADMINISTRATION INCOME (DEFICIT)	<u>\$ 4,060.43</u>	<u>\$ 16,941.04</u>	<u>\$ 1,120.60</u>

DISTRICT 201W2
 DETAILED WORKSHEETS FOR BUDGET 2010-2011

Administration

INCOME

Multiple District Dues (net)

Invoices to clubs 1st Semi-Annual Dues

1. Members dues to 31 Dec 2010		# members	per member		
number of full members		1398	\$ 14.80	\$ 20,690.40	
number of family members		156	\$ 7.40	\$ 1,154.40	
		<u>1554</u>			\$ 21,844.80
Less Payment to MD 201 - Newcastle					(\$ 21,844.80)
3. Insurance		# members	per member		
Indemnity, Club Property, Fidelity and Money Insurance		1554	\$ 3.00		\$ 4,662.00
Less Payment to MD 201 - Newcastle					(\$ 4,662.00)
4. Public Relations		# members	per member		
as per MD direction		1554	\$ 2.53		\$ 3,931.62
Less Payment to MD 201 - Newcastle					(\$ 3,931.62)
5. International Convention Fund		# members	per member		
as per MD direction		1554	\$ 2.20		\$ 3,418.80
Less Payment to MD 201 - Newcastle					(\$ 3,418.80)
6. International President Fund		# members	per member		
as per MD direction		1554	\$ 3.30		\$ 5,128.20
Less Payment to MD 201 - Newcastle					(\$ 5,128.20)

Invoices to clubs 2nd Semi-Annual Dues

1. Members dues to 30 Jun 2011		# members	per member		
number of full members		1398	\$ 14.80	\$ 20,690.40	
number of family members		156	\$ 7.40	\$ 1,154.40	
		<u>1554</u>			\$ 21,844.80
Less Payment to MD 201 - Newcastle					(\$ 21,844.80)
Total to Line Item					\$ -

Multiple District Directories (net)

Invoices to clubs 2nd Semi-Annual Dues

2. Directories (at cost)		# directories	per member		
as per MD direction					
calculated at 60%		1554	932.4	\$ 2.00	\$ 1,864.80
			<u>932.4</u>		\$ 1,864.80
Less Payment to MD 201 - Newcastle					(\$ 1,864.80)
Total to Line Item					\$ -

District Dues - General

Invoices to clubs 1st Semi-Annual Dues

1. Members dues to 31 Dec 2010		# members	per member		
General Administration	note a	1554	\$ 8.50	\$ 13,209.00	\$ 13,209.00
Membership Development	note b	1554	\$ 1.75	\$ 2,719.50	
District Convention	note c	1554	\$ 2.25	\$ 3,496.50	
					\$ 19,425.00

Invoices to clubs 2nd Semi-Annual Dues

1. Members dues to 30 Jun 2011		# members	per member		
General Administration	note a	1554	\$ 8.50	\$ 13,209.00	\$ 13,209.00
Membership Development	note b	1554	\$ 1.75	\$ 2,719.50	
District Convention	note c	1554	\$ 2.25	\$ 3,496.50	
					\$ 19,425.00

Less provision for bad debts - clubs unable to pay \$ 300.00

Total to Line Item **\$ 26,718.00**

Awards Night

food and drink charged to attendees	60	\$ 50.00	\$ 3,000.00	
Total to Line Item			\$ 3,000.00	

DISTRICT 201W2
DETAILED WORKSHEETS FOR BUDGET 2010-2011

Cabinet Meetings		# members	<u>per member</u>		
food and drink charged to attendees					
Dryandra		30	\$ 31.00	\$	930.00
Manjimup		30	\$ 31.00	\$	930.00
to be advised		30	\$ 31.00	\$	930.00
Point Walter		30	\$ 31.00	\$	930.00
Total to Line Item					<u><u>\$ 3,720.00</u></u>
Diary Sales (re Death Notices)		# members	<u>per member</u>		
Voluntary payment from clubs		1554	\$ 2.00	\$	3,108.00
Less provision for clubs not electing to pay		-400	\$ 2.00	(\$	800.00)
Total to Line Item					<u><u>\$ 2,308.00</u></u>
District Pin Sales					
225 pins @	\$ 3.00			\$	675.00
					<u><u>\$ 675.00</u></u>
Police Checks (net)		# members	<u>per member</u>		
payments from clubs		30	\$ 10.00	\$	300.00
Less payment passed on to Police Department				(\$	300.00)
					<u><u>\$ -</u></u>
Interest Received					
money received from Commonwealth Bank on Admin Account					<u><u>\$ 300.00</u></u>
Christmas Cakes refund					
money received from Multiple District based on sales in 201W2 District identified as being applied to supporting Cabinet Members					<u><u>\$ 8,000.00</u></u>
TOTAL ADMINISTRATION INCOME					<u><u>\$ 44,721.00</u></u>

Administration

EXPENDITURE

Awards Night					
food and drink charged to attendees		65	\$ 50.00	\$	3,250.00
Total to Line Item					<u><u>\$ 3,250.00</u></u>
Cabinet Meetings		# members	<u>per member</u>		
food and drink charged to attendees					
Dryandra		30	\$ 31.00	\$	930.00
		30	\$ 31.00	\$	930.00
		30	\$ 31.00	\$	930.00
Point Walter		30	\$ 31.00	\$	930.00
Total to Line Item					<u><u>\$ 3,720.00</u></u>
Death Notices					
cost of placing notice in West Australian		20	\$ 100.00	\$	2,000.00
Total to Line Item					<u><u>\$ 2,000.00</u></u>
Depreciation					
based on last year actual					
Total to Line Item					<u><u>\$ 800.00</u></u>
District Governor Expenses					
an allowance is made in the Policy Minutes to cover entertainment at the District and Multiple District Conventions				\$	500.00
Total to Line Item					<u><u>\$ 500.00</u></u>
Audit Fee					
last year's auditor was Roberta Jones from Hampton Partners. it is recommended that this continue				\$	2,100.00
Total to Line Item					<u><u>\$ 2,100.00</u></u>

DISTRICT 201W2
 DETAILED WORKSHEETS FOR BUDGET 2010-2011

Awards & Supplies

the policy minutes allow for

- One only 100% award for the Cabinet Secretary.
- One only 100% award for the Cabinet Treasurer.
- One only 100% award for each Region Manager.
- One only 100% award for each Zone Chairman.
- One only 100% award for each District Chairman.
- One only Award to the 1st Vice District Governor [as appropriate]
- One only Award to the 2nd Vice District Governor (as appropriate)
- Two only District Governor Appreciation Awards.
- Two only "Star Awards".
- Two only Plaques for deserving officers and
- Certificates of Appreciation/ floral arrangements as appropriate.

\$ 3,500.00

contingency plaques and medals

Total to Line Item

\$ 3,500.00

Bank Fees

estimate

\$ 20.00

Total to Line Item

\$ 20.00

District Banners

this is an expense based on 200 bannerettes for the incoming DG.
 the supplier is usually David EL etc...

\$ 2,068.00

Total to Line Item

\$ 2,068.00

District Insurances

- General Property
- Fidelity Bonding
- Money

\$ 27.50

\$ 22.00

\$ 11.00

Total to Line Item

\$ 60.50

Multiple District Convention Costs

this year it is in Launceston Tasmania

\$ 500.00

Total to Line Item

\$ 500.00

Postage

- annual rental fee
- large envelopes
- DL size envelopes

\$ 105.50

\$ 50.00

\$ 20.00

	<u>months</u>	<u>clubs</u>	<u>unit cost</u>	
monthly mail out from Cabinet Secretary	10	73	\$ 2.00	\$ 1,460.00
monthly mail out from Publications Chairman	10	73	\$ 3.00	\$ 2,190.00
reimbursement to Cabinet Officers				\$ 150.00
general correspondence from Cabinet				\$ 150.00

Total to Line Item

\$ 4,125.50

Printing and Stationery

- pens, pads, staples, CD's, paper, folders etc..
- Artwork layout costs for Newsletters
- reimbursement to Cabinet Officers

\$ 100.00

\$ 1,500.00

\$ 200.00

Total to Line Item

\$ 1,800.00

Public Relations

allowance for Chairman to promote Lions projects
 and provide information at District Convention

\$ 1,000.00

Total to Line Item

\$ 1,000.00

LCIF - Donation

allowance for District Governor to provide for MJF

\$ 1,000.00

Total to Line Item

\$ 1,000.00

Repairs & Maintenance

allowance for District equipment repairs

\$ 150.00

Total to Line Item

\$ 150.00

DISTRICT 201W2
DETAILED WORKSHEETS FOR BUDGET 2010-2011

Sundry Expenses

allowance for unforeseen expenditure	\$	100.00
Total to Line Item		\$ 100.00

Telephone

reimbursement to Cabinet officers for usage of telephone regarding District business	\$	400.00
Total to Line Item		\$ 400.00

Travel - Zone Chairman reimbursements

		kms		\$ value
15 cents per kilometre for two visits to each club with the Zone.	Zone 1	344	1376	\$ 206.40
Proof of visitation will be taken from the zone Chairman reports to Cabinet.	dgams	57.33	344	\$ 51.60
calculations are based on worksheets prepared separately. Number of kms from the point of origin (ie the town where the Zone Chairman resides) to the club being visited and return.	Zone 2	785	3140	\$ 471.00
	dgams	261.65	1570	\$ 235.49
	Zone 3	611	2444	\$ 366.60
	dgams	87.29	524	\$ 78.56
	Zone 4	450	1800	\$ 270.00
	dgams	75	450	\$ 67.50
	Zone 5	455	1820	\$ 273.00
	dgams	113.75	683	\$ 102.38
	Zone 6	308	1232	\$ 184.80
	dgams	44	264	\$ 39.60
	Zone 7	137	548	\$ 82.20
	dgams	27.4	164	\$ 24.66
	Zone 8	65	260	\$ 39.00
	dgams	10.83	65	\$ 9.75
	Zone 9	239	956	\$ 143.40
	dgams	26.56	159	\$ 23.90
	Zone 10	151	604	\$ 90.60
	dgams	18.88	113	\$ 16.99
	Zone 11	74	296	\$ 44.40
	dgams	12.33	74	\$ 11.10
	Zone 12	63	252	\$ 37.80
	dgams	10.5	63	\$ 9.45
Total to Line Item				\$ 2,880.17

Travel & Accommodation - First VDG & Partner - DGE Training (January 2011)

Air Fares - Return to Perth	2 persons	\$600		\$ 1,200.00
Accommodation Costs	3 days @	\$180		\$ 540.00
				\$ 1,740.00

Travel & Accommodation - First VDG & Partner - MD Convention (May 2011)

Air Fares - Return to Perth	2 persons	\$1,000		\$ 2,000.00
Accommodation Costs	8 days @	\$230		\$ 1,840.00
				\$ 3,840.00

Travel & Accommodation - Cabinet Secretary - MD Convention (May 2011)

Air Fares - Return to Perth	1 person	\$1,000		\$ 1,000.00
Accommodation Costs	6 days @	\$230		\$ 1,380.00
				\$ 2,380.00

Travel & Accommodation - Cabinet Secretary Training - (January 2011)

Air Fares - Return to Perth	1 person	\$600		\$ 600.00
Accommodation Costs	3 days @	\$180		\$ 540.00
				\$ 1,140.00

Travel & Accommodation - DG Partner - MD Convention - (May 2011)

Air Fares - Return to Perth	1 person	\$1,000		\$ 1,000.00
				\$ 1,000.00

Travel & Accommodation - LEO of the Year (50% with W1)

Accommodation & Meals	3 days @	\$230		\$ 690.00
Air Fares - Return to Perth	1 person	\$1,000		\$ 1,000.00
less 50% with W1 District				-\$ 845.00
				\$ 845.00

Travel & Accommodation - DG variance reimbursement

Accommodation & Meals	5 days @	\$180		\$ 900.00
Broome Airfare to W1 Convention (from prepayments)				\$ 913.40
Variance with Council meeting accommodation				\$ 1,500.00
				\$ 3,313.40

DISTRICT 201W2
 DETAILED WORKSHEETS FOR BUDGET 2010-2011

PA Hire

4 Cabinet meetings @ \$75.00	4 meetings	\$75	\$	300.00
				\$ 300.00

**MEMBERS DEVELOPMENT
 INCOME**

District Dues Invoices to clubs 1st Semi-Annual Dues

1. Members dues to 31 Dec 2010	# members	per member		
Membership Development	note b	1554	\$ 1.75	\$ 2,719.50

Invoices to clubs 2nd Semi-Annual Dues

1. Members dues to 30 Jun 2011	# members	per member		
Membership Development	note b	1554	\$ 1.75	\$ 2,719.50
Total to Line Item				\$ 5,439.00

Leadership Courses

No income anticipated this year

District Cake Rebate

Based on a reduced rebated expected

	\$ 5,000.00
Total to Line Item	\$ 5,000.00

Sponsorships & Grants

No income anticipated this year

New Club Assistance

No income anticipated this year

Membership Development

estimate for contribution from attendees

	\$ 2,000.00
	\$ 2,000.00

EXPENSES

Leaders Development Courses

Run by District Leadership Team

	\$ 6,000.00
Total to Line Item	\$ 6,000.00

Member & New Club Development

Mail Outs and Follow-up

	\$ 2,000.00
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Orientation Presentations

	\$ 1,000.00
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Total to Line Item	\$ 3,000.00
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Printing & Stationery

Presentation Materials

	\$ 100.00
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Photocopying expenses, pens, pads, folders etc

	\$ 100.00
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Total to Line Item	\$ 200.00
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**CONVENTION FUND
 INCOME**

District Dues - General

Invoices to clubs 1st Semi-Annual Dues

1. Members dues to 31 Dec 2010	# members	per member		
District Convention	note c	1554	\$ 2.25	\$ 3,496.50

Invoices to clubs 2nd Semi-Annual Dues

1. Members dues to 30 Jun 2011	# members	per member		
District Convention	note c	1554	\$ 2.25	\$ 3,496.50

Total to Line Item	\$ 6,993.00
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Convention Income

Holden Sponsorship Contribution

	\$ 5,000.00
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Total to Line Item	\$ 5,000.00
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Convention Profit

Based on budget produced by host club - LC Northam

	\$ 500.00
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Total to Line Item	\$ 500.00
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DISTRICT 201W2
 DETAILED WORKSHEETS FOR BUDGET 2010-2011

Convention Costs

per Northam

Hire of Venue		\$	3,720.00
hire of PA and recording equipment		\$	1,000.00
stage hire costs		\$	-
hall decorations		\$	500.00
registration stationery and other costs		\$	500.00
administration costs		\$	200.00
ceremony costs		\$	-
publicity & promotion		\$	-
advance to Host Club		\$	-
Total to Line Item			\$ 5,920.00

Convention Hosting

costs as per LC Albany Convention budget figures
 Policy Minute 3.17 - The District will budget for the following hospitality books [excluding alcoholic beverages] at no cost to the individuals concerned:

- District Governor and partner.
- 1st Vice District Governor and partner.
- 2nd Vice District Governor and partner.
- Cabinet Secretary and partner.
- Cabinet Treasurer and partner.
- CBL Chairman and partner.
- District Governor, 201W1 and partner.[or appointed representative and partner]
- Two invited official Lion guests of the District Governor, and partners.

HOSPITALITY COSTS		18	\$	118.50	\$	2,133.00
3 nights	9 rooms @		\$	141.00	\$	3,807.00

Total to Line Item				\$ 5,940.00
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